

Controller of Examinations
Shaheed Benazir Bhutto Women University Peshawar

No. 134-143 /Exams/SBBWUP
Dated: 20.02.2023



Phone: 091-9224716


NOTIFICATION

On the recommendation of Finance and Planning Committee in its 24th Meeting dated 28th December, 2023, subsequently approved from the Syndicate in its 44th Meeting held on Friday 20th January, 2023, the following time limit and fee rate for verification and issuance of Academic documents and related activities will come into force with immediate effect:

S.NO	Document/ Activity	Purpose	Time Limit (Working Days)	Existing Fee	Revised Fee
1	Transcript (including conversion)	Issuance	15 Days	Rs. 1300/-	Rs.3000/-
			5 days	Rs. 1900/-	Rs. 4000/-
			Next Day	Rs. 2500/-	Rs. 5000/-
2	Transcript/ Result Slip	Verification	7 Days	Rs. 500/-	Rs. 750/-
			3 Days	Rs. 800/-	Rs. 1200/-
			Next Day	Rs. 1000/-	Rs. 1500/-
3	Transcript (Duplicate)	Issuance	3 Days	Rs. 1900/-	Rs. 2850/-
			Next Day	Rs. 2500/-	Rs. 3750/-
4	Degree	Issuance	60 Days	Rs. 1700/-	Rs. 2550/-
			15 Days	Rs. 2300/-	Rs. 3450/-
			5 Days	Rs. 2900/-	Rs. 4350/-
			3 Days	Rs. 3500/-	Rs. 5250/-
5	Degree	Verification	7 Days	Rs. 800/-	Rs. 1200/-
			3 Days	Rs. 1000/-	Rs. 1500/-
			Next Day	Rs. 1900/-	Rs. 2850/-
6	Degree (Duplicate)	Issuance	60 Days	Rs. 3400/-	Rs. 5100/-
			15 Days	Rs. 4600/-	Rs. 6900/-
			5 Days	Rs. 5800/-	Rs. 8700/-
			3 Days	Rs. 7000/-	Rs. 10,500/-
7	Result Slip (Duplicate)	Issuance	3 Days	Rs. 400/-	Rs. 600/-
			Next Day	Rs. 700/-	Rs. 1000/-
8	Correction in Particulars	Notification	7 Days	Rs. 400/-	Rs. 600/-
			3 Days	Rs. 700/-	Rs. 1000/-
			Next Day	Rs. 1300/-	Rs. 2000/-
9	Repeater Registration	One Paper	All Semesters	Rs. 1500/-	Rs. 2250/-
10	Semester Repeater	Full Exam	All Semesters	Rs. 1600/-	Rs. 2400/-
11	Makeup Exam	One Paper	All Semesters	Rs. 1000/-	Rs. 1500/-
12	Migration Fee	Issuance	3 Days	Rs. 800/-	Rs. 1200/-
			Next Day	Rs. 1000/-	Rs. 1500/-
13	Registration	B.A / B.Sc	One Time	Rs. 1000/-	Rs. 1500/-
		BS-4 Year / AD/ Masters		Rs. 1000/-	Rs. 1500/-

14	Duplicate Roll No Slip	All Programs	One Time	Rs. 300/-	Rs. 450/-
15	Research Project / Thesis/ Internship	BS-4 Year/ Masters/ PGDCP	One Time	Rs. 3000/-	Rs. 4500/-
				Rs. 4000/-	Rs. 6000/-
				Rs. 6000/-	Rs. 9000/-
16	Merit / Distinction Certificate	Issuance	7 Days	Rs. 400/-	Rs. 600/-
			3 Days	Rs. 700/-	Rs. 1000/-
			Next Day	Rs. 1000/-	Rs. 1500/-
17	Gold Medal Certificate	Issuance	7 Days	Rs. 700/-	Rs. 1000/-
			3 Days	Rs. 1000/-	Rs. 1500/-
			Next Day	Rs. 1300/-	Rs. 2000/-
18	Social Work Certificate	Issuance		Rs. 200/-	Rs. 300/-
19	Exam fee (for Affiliated Colleges only)	BS		Rs. 1500/-	Rs. 2250/-
		AD		Rs. 1800/-	Rs. 2700/-
20	Diploma	Issuance	15 days	Rs. 500/-	Rs. 750/-
21	Diploma (Duplicate)			Rs. 1000/-	Rs. 1500/-


This has been issued after the approval from the Statutory Bodies and Vice Chancellor.


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Copy to:

1. The Dean, Faculty of Social Sciences
2. All Coordinators of Teaching Departments
3. Sectional Heads
4. All BS-4 year Program Coordinators, Affiliated Colleges
5. All Principals, Affiliated Colleges
6. RAD (Audit)
7. PS to Vice Chancellor
8. Treasurer
9. Bank (UBL)


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